

May 28, 2013

East Providence Housing Authority

REGULAR/ MEETING

April 16, 2013

The Regular/Reorganizational Meeting of the Board of Commissioners of the East Providence Housing Authority was held on the above date at Harbor View Manor. The meeting was called to order at **4:30PM** by Chairman Richard Smith.

The Pledge of Allegiance was lead by Executive Director Theresa Correia and recited by those in attendance.

ROLL CALL:

Present: Chairman, Richard Smith, Vice Chairperson, Lynn Vargas, Commissioners, Antero Braga, John Faria, Patricia Diffley, Dorothy Tillou, and Executive Director Theresa Correia.

Excused: Commissioners Luci Stoddard

APPROVAL OF MINUTES:

Regular Meeting – 3/19/2013 Motion by Commissioner Faria to accept the minutes as presented, seconded by Vice Chair Vargas. All Commissioners voted aye.

DIRECTOR'S REPORT:

Director Correia reported on the following:

- Verizon Fios: Director Correia informed the board that Verizon had contacted her with regard to wiring the building for Fios. They provided Correia and Facilities Mngr. Cunha with a proposed plan. Further discussion will take place with Architect Castellucci to be certain the drilling will not jeopardize the integrity of the structures.
- Goldsmith Hallway Renovations: Director Correia informed the board that the project start date is estimated to be June 15, 2013. A tenant meeting will be held as the date draws closer. Chairman Smith stated how the same project at Harbor View went very smooth.
- DEA Grant: Correia confirmed that based on the amount of Grant from Dept. of Elderly Affairs, it would be best utilized in the install of security cameras at the exterior of Harbor View Manor. Three vendors are providing estimates that will be in by 5/1/2013. Due to the timing of the grant, Correia asked, and was given permission from the board that she be able to authorize the vendor selection and present said action for ratification at the next meeting. The board unanimously agreed.
- Operating Statement FY 2012: Director Correia provided the board with a combined operating statement. She explained briefly how she is working with Facilities Mngr., Cunha and Finance Mngr. Furtado to capture more detail in maintenance material, by project.

Commissioner Faria moved and Commissioner Tillou seconded to approve the Executive Director's report as presented. The motion carried.

PUBLIC HOUSING VACANCY REPORT

Report presented by Lori Pontus. Commissioner Faria asked how many people were on the waiting list. Vice Chair Vargas inquired as to how long the wait would be if someone called today. Lori Pontus responded. Vice Chair Vargas moved and Commissioner Faria seconded a motion to approve the report. The motion carried.

FSS REPORT

Jennifer Brightman presented her report: A motion was made by Vice Chair Vargas and seconded by Commissioner Diffley to accept the report as presented. The motion carried.

PAID BILL REPORT

March 2013 - \$128,187.46 Commissioner Braga questioned the amount being paid in conjunction with bed bug eradication. Correia went on to explain that treatments were being performed in units that surround an infestation, even if those results come back negative. Commissioner Faria moved approval of the March 2013 Paid Bill Report. That motion was seconded by Commissioner Braga and passed unanimously.

RESOLUTIONS:

#489–Adoption of Smoke Free Building Policy: Director Correia presented the resolution which, on 9/1/13 will go into effect. On that date residents, guests, and visitors will no longer be allowed to smoke in their units. There will also be, as has been, be no smoking in any of the common areas, including balconies. Correia explained that it was the 97% approval rate from tenants that prompted the policy. A motion was made by Commissioner Faria and seconded by Commissioner Diffley to adopt the policy by way of Resolution #489. The motion carried.

APPROVALS:

2013 Meeting Schedule: A motion was made by Commissioner Diffley to approve the schedule. Vice chair Vargas seconded by to accept the report as presented. The motion carried.

ADJOURNMENT

At 5:20 PM upon a motion by Commissioner Braga and a second by Commissioner Tillou, the meeting was adjourned. All Commissioners present voted in favor.

Respectfully submitted,

Theresa M. Correia
Executive Director
Transcribed by tmcorreia